MINUTES

Missouri S&T Retention Committee Meeting
November 5, 2009
8:15-9:15 AM

Members Present: Harvest Collier, Tyrone Davidson, Larry Gragg, Rance Larsen, F. Scott Miller, Rachel Morris, Kristi Schulte, Brad Starbuck, Lynn Stichnote, Laura Stoll, Amiel Weerasinghe, Summer Young

Members Absent: Jay Goff, Sunnie Hughes, Mary Ellen Kirgan, C.R. Thulasi Kumar, Lea-Ann Morton, Stephen Raper, Carol Smith,

Guests: Alissa Fleck (for C.R. Thulasi Kumar)

I. Review and Approval of Minutes (from the 10-22-09 meeting)
The committee members reviewed the minutes from the 10-22-09 meeting. One minor correction was made. A motion was approved to accept the minutes as corrected.

II. New Business

A. Tactical Plan Action Items Discussion

The committee reviewed the Tactical Plan action items adopted for Goal 1.2 by the campus Strategic Planning Committee.

Action 1.2.6: Implement a model early intervention to identify and engage academically "at risk" students. *[OPR: **VPUS**]*

Action 1.2.7: Establish a parent and family support/outreach services champion and document a plan to improve communication and campus engagement. *[OPR: **VPUS**, VCSA, and VCUA*]

Action 1.2.8: Establish a central information champion and document a plan for student academic support services. *[OPR: **VPUS** and VPGS]*

Action 1.2.9: Continue and enhance academic advising support and training by developing a Missouri S&T Advising Handbook and by developing and implementing a *New Faculty Advisor's Forum. [OPR: **VPUS** and VPGS]*

Goal 2.5
Action 2.5.1: Raise $4.2M in gifts and pledges for scholarship/fellowship support. *[OPR: **VCUA**]*

Harvest Collier shared the results of his meeting with the Parents/Guardians Association on October 31, 2009. He related that meeting attendees were informed

about the University's plan to seek a champion for parent and family issues and improve communication. There was a lot of support by parents for this tactical plan action item. Parents also shared concerns about student advising (student change of major counseling and timely degree completion), emergency notifications, frequency of course offerings, and parental right (because they pay for the student's education) to have an I.D. and password to allow tracking of their students' academic progress.

Laura Stoll suggested that many of these issues are "information delivery" related. If parents could receive a newsletter with some of this information it would provide them better understanding than hearing about these issues secondhand.

Larry Gragg recommended that we begin immediately to work on the Tactical Plan action item related to parent and family support/outreach services.

Laura Stoll recommended that Patty Frisbee be invited to share her ideas about implementing the Tactical Plan action item 1.2.7 because of her indicated interest in the project.

Larry Gragg reported that the Capacity Study Committee's "charge of the committee" wording is being developed and meeting invitations would be going out next week. He also shared that the first committee meeting is planned for Nov. 16.

III. Next Meeting: November 19, 2009- 8:15-9:15 AM, Silver & Gold room, Havener Center

The meeting was adjourned.